



Hello & Welcome I am 'trainer name' You can find me at trainer@dcmlearning.ie

Housekeeping

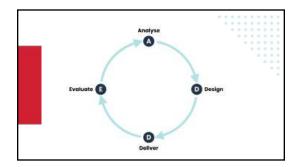
- About this course
- Days, start and finish times
- Breaks
- Resources available
- Using Zoom

Learning Outcomes

- Identify and explain essential qualities and responsibilities of an affective trainer.
- Conduct a needs assessment and identify specific training needs.
- Design and develop detailed training sessions, incorporating instructional design principles and clear learning objectives.
- Facilitate group discussions and demonstrate techniques to engage participants.
- Analyse feedback from a training session and propose improvements for future sessions.
- Recognise current and emerging training technologies and integrate these into sessions.



Introduction to Training



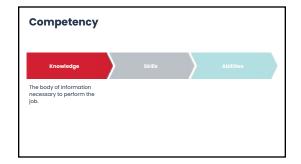


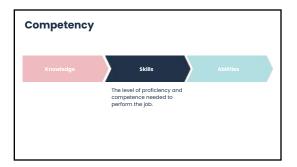


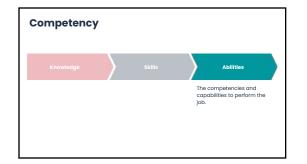




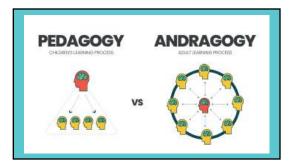


















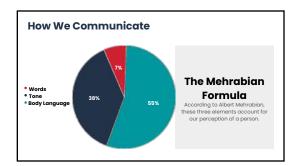






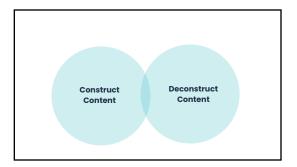




















Equality and Discrimination

- Age
- Gender Reassignment
- Marriage or Civil Partnership
- Pregnancy or Maternity
- Disability
- Race Colour, Nationality, Ethnic or National Origin
- Religion or Belief
- Sex
- Sexual Orientation

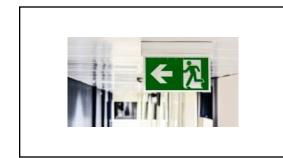




Introducing Your Training

- Welcome and Introductions
- Objectives and Agenda
- Relevance and Benefits
- Ground Rules and Expectations
- Logistics and Housekeeping





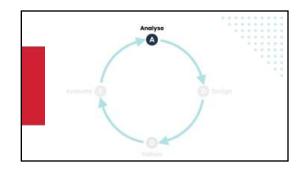


Emotional Safety

- Clear Expectations
- Respectful Behaviour
- Encourage Participation
- · Provide Positive Reinforcement
- Respond Appropriately to Challenges



Training Needs Analysis



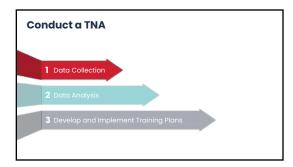


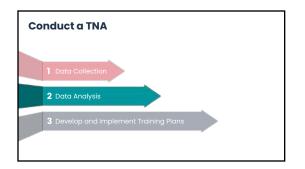


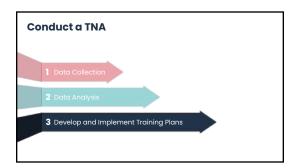




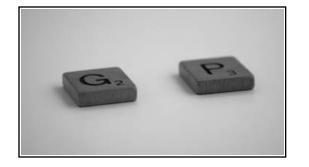


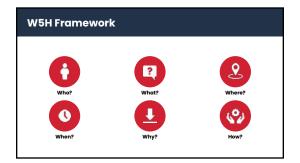


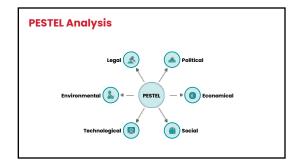














Learning Aims

- Review Identified Training Needs
- Formulate Learning Aims
- Draft Learning Aim Statements
- Align Learning Aims with Training Methods
- Communicate Learning Aims



Things to Avoid









Unrealistic Ignoring Feedbac oals

Learning Objectives







Examples of Learning Objectives

"To provide an understanding of the principles of adult learning." "To familiarise learners with effective training design and delivery methods." "To develop skills in facilitating interactive and engaging training sessions."

Benefits of Learning Objectives

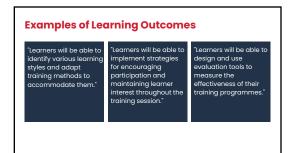








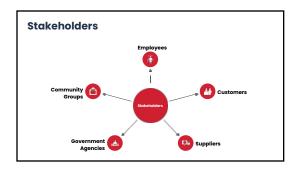


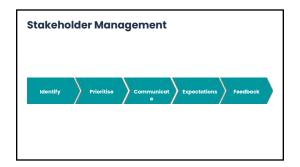














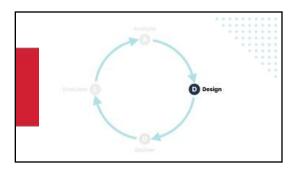






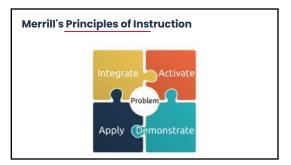
Recap

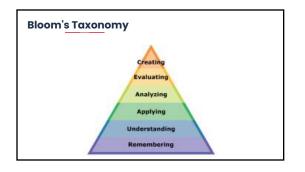
Training Design Considerations

























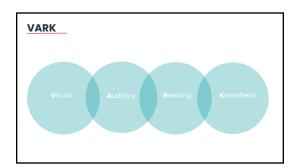










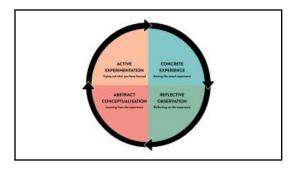


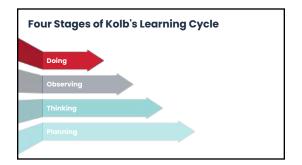


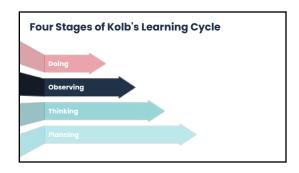


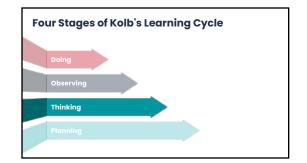


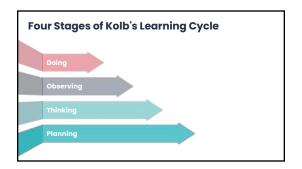




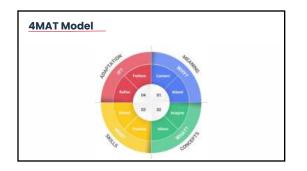


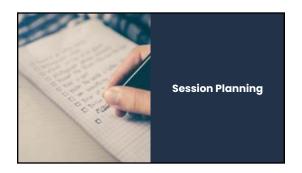




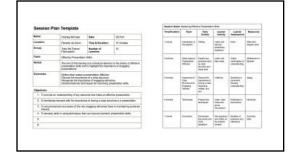




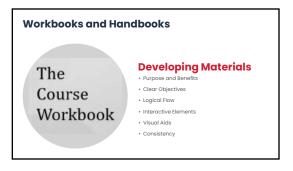








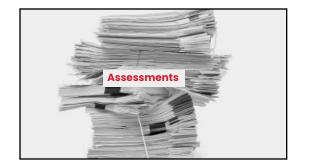




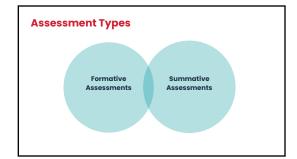






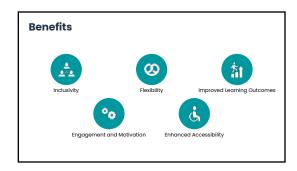








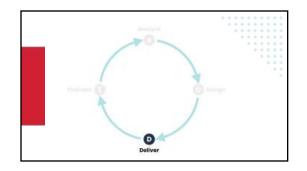




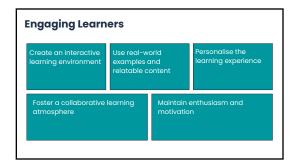




Training and Delivery



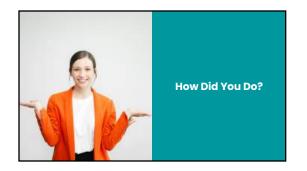


















- Confidence and Enthusiasm
- Adaptability
- Feedback Incorporation















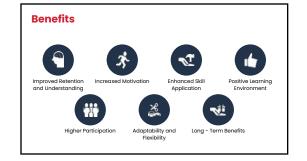












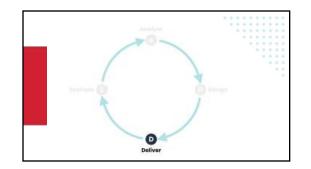


Time For Questions!





Training and Delivery





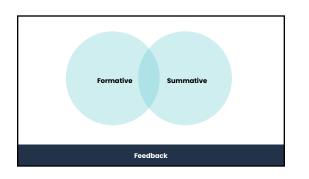












Formative Feedback

- Ongoing Feedback
- Supports Learners
- · Planned during Design
- Frequent and Immediate
- Focused on Improvement
- Interactive Techniques

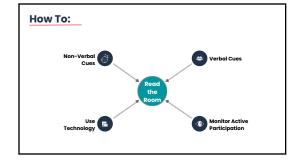
Summative Feedback

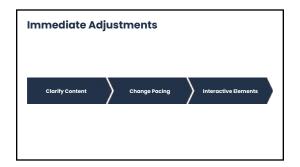
• Feedback at End • Formal Techniques
• Informs Future Training • Not as Supportive

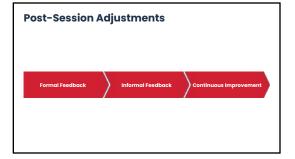
Comprehensive Assessment
 Evaluates Learning Outcomes







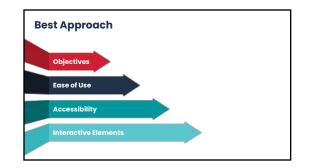




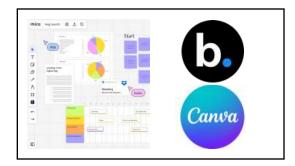






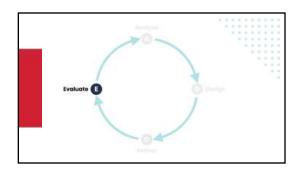








Training Evaluation





Ensuring Training Effectiveness

- · Assessment of Learning
- Learner Insights
- Identifying Gaps
- Real-time Adjustments



Accountability and Transparency

- Tracking Progress
- Justifying Costs
- Documenting Outcomes
- Reporting Results



Enhancing Learner Motivation

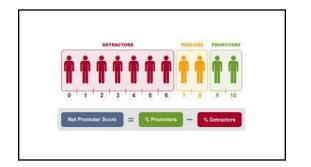
- Recognition of Progress
- Interactive Methods
- Continuous Learning Culture
- Motivational Feedback



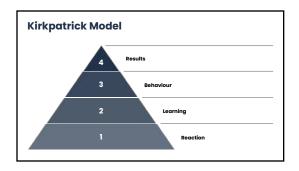


passion adaptability commitment making accountability decision problem skill strategies productivity feedback time problem skill strategies productivity feedback time growth Personal reflection in the problem skill strategies productivity feedback time growth Personal reflection milestone Development bodience milestone Development work is because it is a solving network steps support learning purpose network steps support learning mindset resources creativity collaboration management continuous confidence











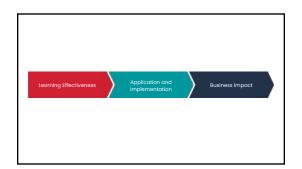








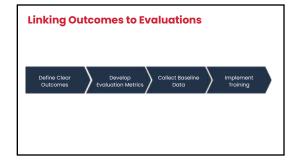


















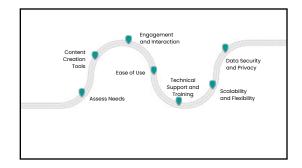


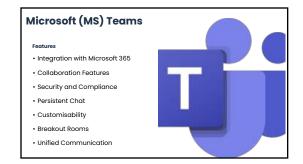


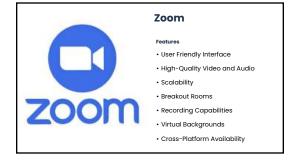
Emerging Technology, Trends and Contemporary Training







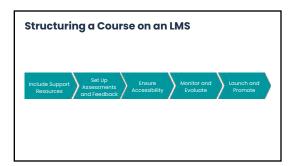












Making a Training Video

- Plan and Prepare
- Engage Your Audience
- Practice Delivery
- Speak Clearly and Confidently
- Use Visual Aids and Props
- Environment Setup
- Handle Mistakes Gracefully
- Feedback and Improvement
- Stay Relaxed and Enjoy









Understand AI Ethics Cite Al-generated Content Avoid Plagiarism Critical Evaluation of Al-generated Content Responsible Use of Data Promote Transparency





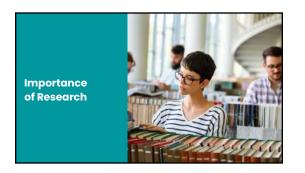


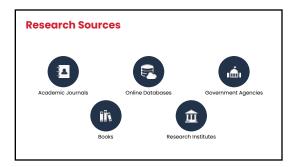
Microlearning

- Short Duration
- Focused Content
- Flexibility and Accessibility
- Engaging Formats
- Just-in-Time Learning
- Scalability
- Improved Retention

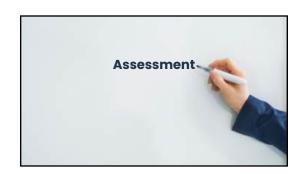








Course Wrap Up





Time For Questions! Thank You!